

Owatonna Figure Skating Club

Minutes from May 26th, 2010

Present: Elizabeth Malo, Jodi Sampson, Trish Noyce, Karla Kniefel, Tom Walsh, Charlotte McCabe, Chris Nowariak, Anne Raetz, Steve Nowariak, Sara Sletten, Mary House, Cassandra Ringhofer
Not Present: Denise Carlson

Committee Reports:

1. President / Vice-President Report: (Elizabeth/Trish as stand-in)
 - a. Board Positions still needing to be filled: President, Vice President, and Synchro coordinator
 - b. 2010/2011 session dates were prepared and approved.
 - i. 1st Session: Sept 12th – Nov 18th (10 weeks)
 - ii. 2nd Session: Nov 28th – Feb 10th (10 weeks)
 - iii. Show Practice: Feb 13th – Mar 10th (4 weeks)
 - iv. Rehearsal/Banquet – Friday, March 11th
 - v. Show – Saturday, March 12th
 - c. 2010/2011 ice schedule break-down was prepared and approved.
 - i. Sundays: 5:30-6:00 Basic Skills
5:30-6:00 Skills Class
6:00-7:30 Moves and Free
7:30-7:45 Power
 - ii. Wednesdays: 6:00-6:30 Basic Skills
6:00-6:30 Skills Class
6:30-8:00 Moves and Free
8:00-8:15 Power
 - iii. Thursdays: 6:00-7:00 Basic Skills
7:00-7:45 Moves and Free
7:45-8:30 Synchro
 - d. 2010/2011 Pricing and discounts were prepared and approved
 - i. Discounts will be offered for multi-day sign-ups for Basic Skills, all session sign-ups for Moves and Free, contracting for both skills classes, contracting for both power classes and for multiple family members signing up.
 - ii. Prorated contracts will also be allowed for 2010/2011, however these contracts will not qualify for the multi-session discounts.
 - e. Fall Registration dates were discussed and since the meeting these have been finalized with the Four Seasons: August 31st and Sept 1st 5:00-6:30 pm.
2. Treasurer Report: (Elizabeth)
 - a. Summer registrations due June 15th
 - b. Profit/Loss Report was shared
3. Membership/Test Chair: (Chris)
 - a. Chris will be emailing members regarding the USFS memberships expiring in June.
4. PR: (Charlotte) – nothing
5. Coaches Committee: (Jodi) – nothing
6. Rink Liaison: (Karla) – nothing
7. Social & Merchandising: (Karla)
 - a. New t-shirts are available for \$10 (orange, pink & green). Contact Karla if interested, checks should be made to OFSC.

- b. Suggested mailing birthday cards to the skaters from the board. This was received with much enthusiasm from the board. The birthdates are already being collected on our registration forms. Trish or Elizabeth would need to get these to Karla.
- 8. Show: (director position not filled)
 - a. It was discussed that as a group we need to start dividing up the tasks of show so those who will be responsible for certain tasks can begin working on them as needed. For example fundraising should be started earlier.
 - b. There are two items that need to be prepared (or found amongst Diane's files) before the next meeting:
 - i. A description of the show director's responsibilities
 - ii. A list of jobs/tasks that the board will handle for the show. These can then be assigned at the next meeting.
- 9. Fundraisers: (Karla/Charlotte)
 - a. Karla & Charlotte agreed to fill the fundraising coordinator position. Each of the fundraisers will be run by a parent.
 - b. Car Wash
 - i. Looking at the date of August 28th.
 - ii. Looking for donations of sweet corn, hotdogs, etc.
- 10. Website/Newsletter: (Tom)
 - a. There will be no newsletter until Fall session.
- 11. Basic Skills Program Director (Mary House)
 - a. Basic Skills Software: the board approved the purchase of this software. Mary will coordinate the purchase and implementation.
 - b. Coaches Contract/Job Description – this was tabled until the next meeting. The board will need to closely review this document and be ready to vote on it's implementation at the next meeting. Mary has previously sent out this document for approval and Trish will forward the one with updates before the next meeting.
 - c. Glass on Bulletin Board – Trish will contact Viracon to see if they will donate glass.
 - d. BS Competition Series w/ Northfield and SSM – Mary gave a brief introduction of this concept. She will plan to bring more details to the next meeting.
 - e. Summer Basic Skills / OFSC Social Cookout on Monday July 26th 5:30-7:30 p.m. – Mary is looking at coordinating this event to be held at a park. It would be potluck. She will provide more details and will communicate them to the club.

Next Board Meeting: TBD – previously discussed date/time will not work.